

2013 4-H CAMP COUNSELOR & COUNSELOR IN TRAINING (CIT) Fact Sheet and Application

NOTE: Reapplication is required every year

This is your first step toward becoming a 4-H Camp Counselor or CIT

Notice: Due to limited space available for Counselors & CIT's at 4-H camp, only the most qualified applicants will be selected.

ROLE OF COUNSELORS AND COUNSELORS IN TRAINING (CIT's)

4-H Counselors and CITs work with County 4-H Youth Development Extension Agents and 4-H Camp Staff to provide youth, ages 8-12, with an educational, safe and fun residential camping experience. Counselors and CITs serve as caregivers for campers during daytime camping activities and while campers are in their cabins. Counselors and CITs also provide support for the Agents and Camp Staff during educational activities at camp.

APPLICATION PROCESS:

If you are interested in becoming a:

- **Counselor:** You must have served as a CIT at 4-H Camp Timpooshee for one year.
- **Counselor in Training:** You must have turned 13 as of September 1, 2012. Preferred candidates will have previously attended 4-H Camp as a camper.

You will need to:

- a. Turn in a completed 4-H Counselor and CIT application to the Jackson County 4-H Office by April 5, 2013. **(must be typed)**
- b. Interviews will be required for all Counselor and CIT applicants.
- c. Camp is scheduled for June 17-21, 2013 at University of Florida 4-H Camp Timpooshee in Niceville, Florida.

If you are selected, you must:

- a. Attend all camp planning meetings and trainings.
- b. Complete a Camp Registration Form along with a Health Form and turn it into Jackson County Extension Service by May 31, 2013.

Teens who successfully serve as a Counselor and a Counselor-in-Training will receive 100 hours of community service hours.

Jackson County 4-H Camp June 17-21, 2013 Camp Timpoochee Camp Counselor & Counselor in Training Application

Applications MUST be typed. References do not need to typed.

Application (pages 2-4) and Reference Form (page 5) must be returned to the Jackson County 4-H Office by April 5, 2013.

Name	Date of Birth	Age	Grade, Fall 2012	M/F
------	---------------	-----	------------------	-----

Address	City	Zip
---------	------	-----

The best way to contact me is by: Email Phone Text

Primary Phone Number	Alternate Phone Number (Cell)
----------------------	-------------------------------

E-mail Address

4-H Club	County
----------	--------

Number of years as a 4-H member: _____ Number of years as a 4-H Counselor or CIT: _____

I am applying to be a: Counselor Counselor in Training

Have you ever been convicted or *accused* of a crime against person or property? (Excluding minor traffic violations). If yes, please explain: _____

MEDICAL HISTORY: Do you have any physical conditions, which preclude you from performing certain kinds of work? If yes, please explain: _____

Employment or Volunteer Background

Employer/Agency	Job Title	Job Responsibilities	Supervisor	Supervisor's Phone Number

4-H Counselor & CIT Requirements

I will be expected to:

1. Complete the required number of training and planning hours and attend all required camp meetings.
2. Set a good example by not using profanity or telling off-color jokes and stories.
3. Not have in my possessions or use tobacco, alcohol or illegal drugs while I am participating in the trainings and at 4-H Camp.
4. **Abide by the NO CELL PHONE AT CAMP Policy.**
5. Be a responsible counselor.
 - a. Get to know each of your campers personally and by name.
 - b. Have all campers give their medications to the camp medical staff. Your medications must also be given to the medical staff. No medications allowed in the cabins.
 - c. Make sure each camper in your cabin is practicing good hygiene.
 - d. Make sure that all your campers are familiar with the camp facilities and camp rules.
 - e. Be observant for illness or injury. Report concerns to the 4-H Agent and medical staff.
6. Be in my cabin with my campers at all times between the hours of "Lights Out" and "Rise and Shine."
7. NEVER punish a camper by ridicule or physical punishment.
8. Urge safety at all times. Take time to explain how and why to do something safely.
9. Go with hurt or sick campers to the nurse or adult no matter how minor the ailment.
10. Organize, plan and conduct special activities.
11. See that all campers are involved in all activities. Make sure no one is excluded.
12. Guide, suggest and develop in camp a feeling of planning and doing things together.
14. Be sure that all campers know that they must remain on the camp grounds at all times.
15. Be on time at all camp activities.
16. Be flexible – plans do change.

By signing below I acknowledge that I have read and agree to abide by the above responsibilities as a camp counselor. I understand and agree that I will be asked to call my parents/guardian immediately to pick me up if I conduct myself in an irresponsible manner, which includes being out of my cabin after hours and /or the possession or use of tobacco, alcohol, illegal drugs, weapons or fireworks.

Signature of Candidate

Date

Signature of Parent/Guardian

Date

Phone number of Guardian or Parent: (Home) _____ (Cell) _____

Additional Information

1. Why do you want to be a camp counselor or CIT?
2. List 3 of your strongest qualities and explain why these qualities make you a good candidate:
3. List any special training or experiences (i.e. first aid certification, CPR certification, leadership training, etc.) you have had or have:
4. How will you serving as a Counselor or CIT benefit the Jackson County 4-H Camping Program?

Return application (including reference from) to:

Ben Knowles

University of Florida-IFAS

Jackson County Extension Agent I - 4-H/Youth Development

2741 Pennsylvania Avenue, Suite 3

Marianna, FL 32448

Fax: (850) 482-9287

RECOMMENDATION FORM from 4-H LEADER OR OTHER ADULT MENTOR

I, _____, am interested in being a 4-H Camp Counselor this summer. The camping staff would like your input about my qualities to fulfill the responsibilities of a counselor. Please comment on the following topics and return this form to the Jackson County 4-H Office. The form must be returned by April 5, 2013. Thank you.

1. Interaction with younger members (circle one): Excellent Good Fair Poor

Describe type(s) of interaction: _____

2. Club Responsibilities and/ or leadership abilities:

a) Offices held and performance _____

b) Completion of project work _____

c) Committee work _____

3. How would you rate the applicant: Above Average Average Below Average

Emotional maturity/judgment _____ _____ _____

Leadership abilities _____ _____ _____

Flexibility _____ _____ _____

Communication Skills _____ _____ _____

Enthusiasm and energy _____ _____ _____

Self-confidence _____ _____ _____

Respect for authority _____ _____ _____

4. Overall Attitude: _____

5. Strengths: _____

6. Weakness: _____

7. Do you recommend this 4-H'er to be a counselor? _____

8. Additional Comments: _____

4-H Club Name: _____

Advisor/Leader Signatures: _____ Date: _____

Advisor please send to Jackson County 4-H by April 5, 2013. 2741 Pennsylvania Ave. Suite 3, Marianna, FL 32448