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## HURRICANE PREPAREDNESS TIPS – DAY FOUR ASSIGNMENT

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Please consider doing one small thing **TODAY** that would better prepare you for the threat of a hurricane coming our way.

**Today** we are going to continue preparing our Disaster Information Tub in case of disaster. You can store many of these documents electronically on a CD, disk, or USB flash drive. You can scan some of these original documents into your computer or have them scanned in so that you can have an electronic archive. We are keeping needed information together in one accessible but secure place so you can “grab them and go”.

**Today** you are going to.....

- Locate the Disaster Information Tub you purchased yesterday
- Add the following item to it:
  - Insurance policies summary. List the name of the company, type of policy, and policy number
  - Passports
  - Educational Records
  - A copy of wills, trust documents, Living Wills/Advance Directives
  - House, Car and other Property Titles
  - Copies of the following
    - Birth dates of all family members

- Marriage Certificates
- Divorce Statement
- Death Certificates
- Adoption Papers

**This is your assignment for today. Assemble all of the above and put them in your Disaster Tub!!!! Whew this was a busy day. I will lighten the load tomorrow.**

For more information

*Disaster Planning: Important Papers and Documents*, by Josephine Turner:  
<http://edis.ifas.ufl.edu/FY619>