## Awards & Recognition Portfolio/Interview Updates

Over the last two year, the Awards and Recognition committee has been committed to developing and increasing the ease of use and visibility for Florida 4-H's portfolio application process. Last year we moved the application process online, revamped the portfolio score sheet, and created a rubric for reviewers to follow when screening the applicants. Those documents can be found at the following links:

#### Portfolio Score sheet:

http://florida4h.org/staff/awards handbook/module 3/score sheets/portfolio scoresheet.pdf
Portfolio Rubric: http://florida4h.org/staff/awards handbook/module 3/score sheets/portfolio rubric.pdf

Furthermore, to help aid your counties youth in the preparation of submitting their applications online, I have redesigned the portfolio application by removing the columns and providing formatting examples so that youth will be able to copy and paste directly into the submission fields. Please make sure to clear your cookies before uploading the document in case your browser has saved an old version of the form.

## Portfolio Application

(DOC): <a href="http://florida4h.org/staff/Awards Handbook/module 4/4.43 senior portfolio form.doc">http://florida4h.org/staff/Awards Handbook/module 4/4.43 senior portfolio form.doc</a> (PDF): <a href="http://florida4h.org/staff/Awards Handbook/module 4/4.43 senior portfolio form.pdf">http://florida4h.org/staff/Awards Handbook/module 4/4.43 senior portfolio form.pdf</a>

### Portfolio Example:

http://florida4h.org/staff/Awards Handbook/module 4/4.43 senior portfolio Example.pdf

Please have your youth complete their applications within the supplied forms, following the provided examples, prior to submitting online. This will reduce possible deductions in scoring and allow them to print or save their applications for you to review and edit. Finally, this year the A&R chairs have updated and developed the interview side of things with a consistent score sheet and rubric, which was vetted by the committee.

# Interview Score sheet:

http://florida4h.org/staff/awards handbook/module 3/score sheets/interview scoresheet.pdf Interview Rubric:

http://florida4h.org/staff/awards handbook/module 3/score sheets/interview rubric.pdf

Please provide this to your youth so they can prepare adequately if extended an offer to interview. Remember that only applicants who score a 90 or above on their portfolios will be extended an offer to interview. Interviews will take place on Tuesday, July 26th during 4-H University. Interviewees are not required to attend 4-H University.